

Kansas State Youth Livestock Nomination Process

Nomination Checklist – Market Beef

I have a market steer or market heifer to nominate, what do I submit?



- 1. Locate KSU Family Name & Nomination #**
 - *Returning Families* – use original name and number issued the first year you nominated
 - ✓ [List](#) available on “[Nomination Information](#)” tab of KSU YLP website
 - *New Families* – those nominating for the first time, request one [here](#).
 - ✓ Official KSU Family Name & Number will be emailed in 1-3 business days. Will use this information on nomination and show information in the future.
- 2. YQCA Certificate** – all exhibitors must be YQCA certified and have a valid certificate through 10/1/2024
 - Exhibitors need to complete their [YQCA](#) training as early as possible and download the certificate
 - Certificate must be downloaded and available prior to nominating animals through ShoWorks
 - ✓ must have new number available to order DNA envelopes
 - ✓ system will prompt exhibitor to upload certificate when first animal is added to system
- 3. Get Animal Tagged by May 1** with a Kansas 4-H Electronic Identification (EID) tag
 - ✓ Contact your local extension office if calf has an existing 840 EID tag upon purchase
 - ✓ Tag ID for ShoWorks & DNA envelope is visual 5-digit number on Kansas 4-H EID tag
- 4. Exhibitor Information Online** – use state nomination link to submit information – <https://kansasnom.fairwire.com/>
 - *Returning Exhibitors* – use existing account created in 2023; do NOT create duplicate account
 - *New Exhibitors* – create account using instructions in Rookie Guide
 - ✓ may create individual exhibitor account or add new exhibitor account to Quick Group
 - ✓ “Quick Groups” are optional; ShoWorks tool to manage multiple exhibitors in family
- 5. Complete 2024 Declaration Form** – complete all sections and include all signatures
 - Form available on the “[Nomination Information](#)” page of the KSU YLP website – [2024 Declaration Form](#)
 - Complete and save form before beginning nominations
 - If you answered “No” for the housing question, must fully complete Section 2, including:
 - ✓ specie(s)
 - ✓ description of how you will care for animals not housed at your primary residence
 - Upload into ShoWorks system for each exhibitor within family
 - ✓ complete one form/family; have all exhibitors in family sign it; upload same form for all kids
 - ✓ **must upload simultaneously with YQCA certificate when first animal is added to the system**
- 6. Purchase & Complete DNA Envelope**
 - Purchase online by **April 20** via ShoWorks (payment of nomination fee). Non-refundable.
 - Collect DNA hair sample – hair must be pulled, not cut. Obtain at least 40 follicles. [Instructions](#) on website.
 - All exhibitors within the family and a parent/guardian must sign the front of the DNA envelope.
- 7. Animal Nomination Entry Submitted through ShoWorks by May 1:** <https://kansasnom.fairwire.com/>
 - Department – Cattle • Division – Market Beef • Breed • Tag Number
 - Club (exhibitor’s county or FFA chapter) • Animal Gender • Housing Location
 - Make sure 4-H tag number in animal’s ear matches Animal ID on DNA and Tag ID in system.
 - **Enter animal nomination under each exhibitor within the family. If you have 2 kids, enter animals under both.**
- 8. Mail DNA & Copy of Receipt** – All of the above must be **completed** & DNA **postmarked** by **May 1**.
 - Certified Mail *highly* encouraged.
 - Include copy of ShoWorks submission receipt (with animals, Tag IDs, etc. listed) with signed DNA envelope(s).

Kansas State Youth Livestock Nomination Process

Nomination Checklist – Commercial Heifer

I have a commercial heifer to nominate, what do I submit?



- 1. Locate KSU Family Name & Nomination #**
 - *Returning Families* – use original name and number issued the first year you nominated
 - ✓ [List](#) available on “[Nomination Information](#)” tab of KSU YLP website
 - *New Families* – those nominating for the first time, request one [here](#).
 - ✓ Official KSU Family Name & Number will be emailed in 1-3 business days. Will use this information on nomination and show information in the future.
- 2. YQCA Certificate** – all exhibitors must be YQCA certified and have a valid certificate through 10/1/2024
 - Exhibitors need to complete their [YQCA](#) training as early as possible and download the certificate
 - Certificate must be downloaded and available prior to nominating animals through ShoWorks
 - ✓ must have new number available to order DNA envelopes
 - ✓ system will prompt exhibitor to upload certificate when first animal is added to system
- 3. Get Animal Tagged by June 15** with a Kansas 4-H Electronic Identification (EID) tag
 - ✓ Contact your local extension office if calf has an existing 840 EID tag upon purchase
 - ✓ Tag ID for ShoWorks & DNA envelope is visual 5-digit number on Kansas 4-H EID tag
- 4. Exhibitor Information Online** – use state nomination link to submit information – <https://kansasnom.fairwire.com/>
 - *Returning Exhibitors* – use existing account created in 2023; do NOT create duplicate account
 - *New Exhibitors* – create account using instructions in Rookie Guide
 - ✓ may create individual exhibitor account or add to Quick Group
 - ✓ “Quick Groups” are optional; ShoWorks tool to manage multiple exhibitors in family
- 5. Complete 2024 Declaration Form** – complete all sections and include all signatures
 - Form available on the “[Nomination Information](#)” page of the KSU YLP website – [2024 Declaration Form](#)
 - Complete and save form before beginning nominations
 - If you answered “No” for the housing question, must fully complete Section 2, including:
 - ✓ specie(s)
 - ✓ description of how you will care for animals not housed at your primary residence
 - Upload into ShoWorks system for each exhibitor within family
 - ✓ complete one form/family; have all exhibitors in family sign it; upload same form for all kids
 - ✓ **must upload simultaneously with YQCA certificate when first animal is added to the system**
- 6. Purchase & Complete DNA Envelope**
 - Purchase online by **June 5** via ShoWorks (payment of nomination fee). Non-refundable.
 - Collect DNA hair sample – hair must be pulled, not cut. Obtain at least 40 follicles. [Instructions](#) on website.
 - All exhibitors within the family and a parent/guardian must sign the front of the DNA envelope.
- 7. Animal Nomination Entry Submitted through ShoWorks by June 15:** <https://kansasnom.fairwire.com/>
 - Department – Cattle
 - Club (exhibitor’s county or FFA chapter)
 - Housing Location
 - Make sure 4-H tag number in animal’s ear matches Animal ID on DNA and Tag ID in system.
 - **Enter animal nomination under each exhibitor within the family. If you have 2 kids, enter animals under both.**
 - Division – Commercial Breeding Heifer
 - Breed – Commercial Breeding Heifer
 - DOB (must be in 2023 for KJLS)
 - Tag Number
 - Animal Gender
- 8. Mail DNA & Copy of Receipt** – All of the above must be **completed** & DNA **postmarked** by **June 15**.
 - Certified Mail *highly* encouraged.
 - Include copy of ShoWorks submission receipt (with animals, Tag IDs, etc. listed) with signed DNA envelope(s).

Kansas State Youth Livestock Nomination Process

Nomination Checklist – Swine

I have a market hog or commercial breeding gilt to nominate, what do I submit?



- 1. Locate KSU Family Name & Nomination #**
 - *Returning Families* – use original name and number issued the first year you nominated
 - ✓ [List](#) available on “[Nomination Information](#)” tab of KSU YLP website
 - *New Families* – those nominating for the first time, request one [here](#).
 - ✓ Official KSU Family Name & Number will be emailed in 1-3 business days. Will use this information on nomination and show information in the future.
- 2. YQCA Certificate** – all exhibitors must be YQCA certified and have a valid certificate through 10/1/2024
 - Exhibitors need to complete their [YQCA](#) training as early as possible and download the certificate
 - Certificate must be downloaded and available prior to nominating animals through ShoWorks
 - ✓ must have new number available to order DNA envelopes
 - ✓ system will prompt exhibitor to upload certificate when first animal is added to system
- 3. Get Animal Tagged by June 15** with a Kansas 4-H Electronic Identification (EID) tag
 - ✓ Contact your local extension office if calf has an existing 840 EID tag upon purchase
 - ✓ Tag ID for ShoWorks & DNA envelope is visual 5-digit number on Kansas 4-H EID tag
- 4. Exhibitor Information Online** – use state nomination link to submit information – <https://kansasnom.fairwire.com/>
 - *Returning Exhibitors* – use existing account created in 2023; do NOT create duplicate account
 - *New Exhibitors* – create account using instructions in Rookie Guide
 - ✓ may create individual exhibitor account or add to Quick Group
 - ✓ “Quick Groups” are optional; ShoWorks tool to manage multiple exhibitors in family
- 5. Complete 2024 Declaration Form** – complete all sections and include all signatures
 - Form available on the “[Nomination Information](#)” page of the KSU YLP website – [2024 Declaration Form](#)
 - Complete and save form before beginning nominations
 - If you answered “No” for the housing question, must fully complete Section 2, including:
 - ✓ specie(s)
 - ✓ description of how you will care for animals not housed at your primary residence
 - Upload into ShoWorks system for each exhibitor within family
 - ✓ complete one form/family; have all exhibitors in family sign it; upload same form for all kids
 - ✓ **must upload simultaneously with YQCA certificate when first animal is added to the system**
- 6. Purchase & Complete DNA Envelope**
 - Purchase online by **June 5** via ShoWorks (payment of nomination fee). Non-refundable.
 - Collect DNA hair sample – hair must be pulled, not cut. Obtain at least 40 follicles. [Instructions](#) on website.
 - All exhibitors within the family and a parent/guardian must sign the front of the DNA envelope.
- 7. Animal Nomination Entry Submitted through ShoWorks by June 15:** <https://kansasnom.fairwire.com/>
 - Department – Swine • Division – Market Hog and/or Commercial Breeding Gilt
 - Breed • Tag Number • Club (exhibitor’s county or FFA chapter) • Animal Gender
 - [Ear Notch](#) (example: 9-3) • Housing Location
 - Make sure 4-H tag number in animal’s ear matches Animal ID on DNA and Tag ID in system.
 - **Enter animal nomination under each exhibitor within the family. If you have 2 kids, enter animals under both.**
- 8. Mail DNA & Copy of Receipt** – All of the above must be **completed** & DNA **postmarked** by **June 15**.
 - Certified Mail *highly* encouraged.
 - Include copy of ShoWorks submission receipt (with animals, Tag IDs, etc. listed) with signed DNA envelope(s).

Kansas State Youth Livestock Nomination Process

Nomination Checklist – Sheep

I have a market lamb or commercial ewe to nominate, what do I submit?



- 1. Locate KSU Family Name & Nomination #**
 - *Returning Families* – use original name and number issued the first year you nominated
 - ✓ [List](#) available on “[Nomination Information](#)” tab of KSU YLP website
 - *New Families* – those nominating for the first time, request one [here](#).
 - ✓ Official KSU Family Name & Number will be emailed in 1-3 business days. Will use this information on nomination and show information in the future.
- 2. YQCA Certificate** – all exhibitors must be YQCA certified and have a valid certificate through 10/1/2024
 - Exhibitors need to complete their [YQCA](#) training as early as possible and download the certificate
 - Certificate must be downloaded and available prior to nominating animals through ShoWorks
 - ✓ must have new number available to order DNA envelopes
 - ✓ system will prompt exhibitor to upload certificate when first animal is added to system
- 3. Get Animal Tagged by June 15** with a Kansas 4-H Electronic Identification (EID) tag
 - ✓ Contact your local extension office if calf has an existing 840 EID tag upon purchase
 - ✓ Tag ID for ShoWorks & DNA envelope is visual 5-digit number on Kansas 4-H EID tag
- 4. Exhibitor Information Online** – use state nomination link to submit information – <https://kansasnom.fairwire.com/>
 - *Returning Exhibitors* – use existing account created in 2023; do NOT create duplicate account
 - *New Exhibitors* – create account using instructions in Rookie Guide
 - ✓ may create individual exhibitor account or add to Quick Group
 - ✓ “Quick Groups” are optional; ShoWorks tool to manage multiple exhibitors in family
- 5. Complete 2024 Declaration Form** – complete all sections and include all signatures
 - Form available on the “[Nomination Information](#)” page of the KSU YLP website – [2024 Declaration Form](#)
 - Complete and save form before beginning nominations
 - If you answered “No” for the housing question, must fully complete Section 2, including:
 - ✓ specie(s)
 - ✓ description of how you will care for animals not housed at your primary residence
 - Upload into ShoWorks system for each exhibitor within family
 - ✓ complete one form/family; have all exhibitors in family sign it; upload same form for all kids
 - ✓ **must upload simultaneously with YQCA certificate when first animal is added to the system**
- 6. Purchase & Complete DNA Envelope**
 - Purchase online by **June 5** via ShoWorks (payment of nomination fee). Non-refundable.
 - Collect DNA hair sample – hair must be pulled, not cut. Obtain at least 40 follicles. [Instructions](#) on website.
 - All exhibitors within the family and a parent/guardian must sign the front of the DNA envelope.
- 7. Animal Nomination Entry Submitted through ShoWorks by June 15:** <https://kansasnom.fairwire.com/>
 - Department – Sheep • Division – Market Lamb and/or Commercial Breeding Ewe
 - Breed • Tag Number • Club (exhibitor’s county or FFA chapter) • Animal Gender
 - [Scrapie Tag ID](#) (example: KSS1234 2311) • Housing Location
 - *Need both parts of number – Flock ID & Individual Animal #*
 - Make sure 4-H tag number in animal’s ear matches Animal ID on DNA and Tag ID in system.
 - **Enter animal nomination under each exhibitor within the family. If you have 2 kids, enter animals under both.**
- 8. Mail DNA & Copy of Receipt** – All of the above must be **completed** & DNA **postmarked** by **June 15**.
 - Certified Mail *highly* encouraged.
 - Include copy of ShoWorks submission receipt (with animals, Tag IDs, etc. listed) with signed DNA envelope(s).

Kansas State Youth Livestock Nomination Process

Nomination Checklist – Meat Goat

I have a meat goat (ALL wethers and does) to nominate, what do I submit?



- 1. Locate KSU Family Name & Nomination #**
 - *Returning Families* – use original name and number issued the first year you nominated
 - ✓ [List](#) available on “[Nomination Information](#)” tab of KSU YLP website
 - *New Families* – those nominating for the first time, request one [here](#).
 - ✓ Official KSU Family Name & Number will be emailed in 1-3 business days. Will use this information on nomination and show information in the future.
- 2. YQCA Certificate** – all exhibitors must be YQCA certified and have a valid certificate through 10/1/2024
 - Exhibitors need to complete their [YQCA](#) training as early as possible and download the certificate
 - Certificate must be downloaded and available prior to nominating animals through ShoWorks
 - ✓ must have new number available to order DNA envelopes
 - ✓ system will prompt exhibitor to upload certificate when first animal is added to system
- 3. Get Animal Tagged by June 15** with a Kansas 4-H Electronic Identification (EID) tag
 - ✓ Contact your local extension office if calf has an existing 840 EID tag upon purchase
 - ✓ Tag ID for ShoWorks & DNA envelope is visual 5-digit number on Kansas 4-H EID tag
- 4. Exhibitor Information Online** – use state nomination link to submit information – <https://kansasnom.fairwire.com/>
 - *Returning Exhibitors* – use existing account created in 2023; do NOT create duplicate account
 - *New Exhibitors* – create account using instructions in Rookie Guide
 - ✓ may create individual exhibitor account or add to Quick Group
 - ✓ “Quick Groups” are optional; ShoWorks tool to manage multiple exhibitors in family
- 5. Complete 2024 Declaration Form** – complete all sections and include all signatures
 - Form available on the “[Nomination Information](#)” page of the KSU YLP website – [2024 Declaration Form](#)
 - Complete and save form before beginning nominations
 - If you answered “No” for the housing question, must fully complete Section 2, including:
 - ✓ specie(s)
 - ✓ description of how you will care for animals not housed at your primary residence
 - Upload into ShoWorks system for each exhibitor within family
 - ✓ complete one form/family; have all exhibitors in family sign it; upload same form for all kids
 - ✓ **must upload simultaneously with YQCA certificate when first animal is added to the system**
- 6. Purchase & Complete DNA Envelope**
 - Purchase online by [June 5](#) via ShoWorks (payment of nomination fee). Non-refundable.
 - Collect DNA hair sample – hair must be pulled, not cut. Obtain at least 40 follicles. [Instructions](#) on website.
 - All exhibitors within the family and a parent/guardian must sign the front of the DNA envelope.
- 7. Animal Nomination Entry Submitted through ShoWorks by June 15:** <https://kansasnom.fairwire.com/>
 - Department – Meat Goat • Division – Market Meat Goat and/or Breeding Doe
 - Tag Number • Club (exhibitor’s county or FFA chapter) • Animal Gender
 - [Scrapie Tag ID](#) (example: KSS1234 2311) • Housing Location

**Need both parts of number – Flock ID & Individual Animal #*

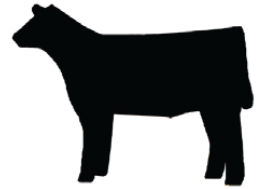
***ALL MEAT GOATS must be nominated to show – no registered breeding or purebred division.**

 - Make sure 4-H tag number in animal’s ear matches Animal ID on DNA and Tag ID in system.
 - **Enter animal nomination under each exhibitor within the family. If you have 2 kids, enter animals under both.**
- 8. Mail DNA & Copy of Receipt** – All of the above must be **completed** & DNA **postmarked** by [June 15](#).
 - Certified Mail *highly* encouraged.
 - Include copy of ShoWorks submission receipt (with animals, Tag IDs, etc. listed) with signed DNA envelope(s).

Kansas State Youth Livestock Nomination Process

Nomination Checklist – Dual Nominated Heifer

I have a heifer that I would like to nominate as BOTH a commercial breeding heifer AND a market heifer, what do I submit?



**No market heifer division available at KJLS; only state fair.*

- 1. Locate KSU Family Name & Nomination #**
 - *Returning Families* – use original name and number issued the first year you nominated
 - ✓ [List](#) available on “[Nomination Information](#)” tab of KSU YLP website
 - *New Families* – those nominating for the first time, request one [here](#).
 - ✓ Official KSU Family Name & Number will be emailed in 1-3 business days. Will use this information on nomination and show information in the future.
- 2. YQCA Certificate** – all exhibitors must be YQCA certified and have a valid certificate through 10/1/2024
 - Exhibitors need to complete their [YQCA](#) training as early as possible and download the certificate
 - Certificate must be downloaded and available prior to nominating animals through ShoWorks
 - ✓ must have new number available to order DNA envelopes
 - ✓ system will prompt exhibitor to upload certificate when first animal is added to system
- 3. Get Animal Tagged by May 1** with a Kansas 4-H Electronic Identification (EID) tag
 - ✓ Contact your local extension office if calf has an existing 840 EID tag upon purchase
 - ✓ Tag ID for ShoWorks & DNA envelope is visual 5-digit number on Kansas 4-H EID tag
- 4. Exhibitor Information Online** – use state nomination link to submit information – <https://kansasnom.fairwire.com/>
 - *Returning Exhibitors* – use existing account created in 2023; do NOT create duplicate account
 - *New Exhibitors* – create account using instructions in Rookie Guide
 - ✓ may create individual exhibitor account or add to Quick Group
 - ✓ “Quick Groups” are optional; ShoWorks tool to manage multiple exhibitors in family
- 5. Complete 2024 Declaration Form** – complete all sections and include all signatures
 - Form available on the “[Nomination Information](#)” page of the KSU YLP website – [2024 Declaration Form](#)
 - Complete and save form before beginning nominations
 - If you answered “No” for the housing question, must fully complete Section 2, including:
 - ✓ specie(s)
 - ✓ description of how you will care for animals not housed at your primary residence
 - Upload into ShoWorks system for each exhibitor within family
 - ✓ complete one form/family; have all exhibitors in family sign it; upload same form for all kids
 - ✓ **must upload simultaneously with YQCA certificate when first animal is added to the system**
- 6. Purchase & Complete DNA Envelope**
 - Purchase online by **April 20** via ShoWorks (payment of nomination fee). Non-refundable.
 - Only need (1) envelope/animal.
 - Collect DNA hair sample – hair must be pulled, not cut. Obtain at least 40 follicles. [Instructions](#) on website.
 - All exhibitors within the family and a parent/guardian must sign the front of the DNA envelope.
- 7. Animal Nomination Entry Submitted through ShoWorks by May 1:** <https://kansasnom.fairwire.com/>
 - *Submit heifer under both market beef and commercial breeding heifer divisions in the ShoWorks system.*
 - Department – Cattle • Division – Market Beef & Commercial Breeding Heifer • Breed • DOB
 - Club (exhibitor’s county or FFA chapter) • Tag Number • Animal Gender • Housing Location
 - Make sure 4-H tag number in animal’s ear matches Animal ID on DNA and Tag ID in system (tag number).
 - **Enter animal nomination under each exhibitor within the family. If you have 2 kids, enter animals under both.**
- 8. Mail DNA & Copy of Receipt** – All of the above must be **completed** & DNA postmarked by **May 1**.
 - Certified Mail *highly* encouraged.
 - Include copy of ShoWorks submission receipt (with animals, Tag IDs, etc. listed) with signed DNA envelope(s).

Kansas State Youth Livestock Nomination Process

Nomination Checklist – Registered Breeding Females

I have a purebred registered breeding heifer, registered breeding ewe, or pedigreed/purebred breeding gilt, what do I submit?

- Heifers** and **gilts** must be registered in exhibitor's name no later than **June 15** of the current year. Refer to the show rules and breed association for junior exhibitor guidelines.
- Ewes** must be registered in exhibitor's name no later than **July 1** of the current year. Refer to the show rules and the breed association for junior exhibitor guidelines.
- YQCA certification is required** for all exhibitors, including those only showing registered breeding females. Youth certification verification will be submitted as part of the online entry process for each show in which the exhibitor officially enters and plans to participate. Training needs to be complete by June 15.
- Registered Heifers must be identified with a permanent tattoo corresponding to the registration papers.
- Registered Does **MUST** be nominated to be eligible to show; see market meat goat checklist for requirements.
- No nomination materials are required for Registered Heifers, Registered Breeding Ewes, and Pedigreed/Purebred Breeding gilts. Exhibitor's need to submit their entries online and pay the entry fees by the show deadline. Show entry links and information may be found on each show's respective website and social media platforms.
- Registered Heifers, Registered Breeding Ewes, and Pedigreed/Purebred Breeding gilts **do not** need to submit DNA hair samples, or be nominated through the online nomination system.
- Pedigreed/Purebred Breeding Gilts need to be tagged with a Kansas 4-H EID tag to exhibit at KJLS.

Mail DNA envelopes and copy of online nomination receipt with list of animals submitted to:

Kansas State University
Department of Animal Sciences & Industry
State 4-H/FFA Shows
Attn: Lexie Hayes, Youth Livestock Coordinator
214 Weber Hall
1424 Claflin Road
Manhattan, KS 66506

**A complete nomination does NOT constitute show entry. It only makes market animals and commercial breeding females eligible. Exhibitors must separately enter each show in which they would like to participate, including paying the show entry fees, using the unique show entry link provided by the Kansas State Fair Grand Drive and KJLS. Visit each show's website for rules and entry information.*

Kansas State Fair Grand Drive - <https://www.kansasstatefair.com/p/competitions/grand-drive-25th-anniversary>

Kansas Junior Livestock Show (KJLS) - <http://www.kjls.net/>

